



Revised To Add Item #16
And To Delete Item #11

Town of Longboat Key Town Commission
Town Hall
501 Bay Isles Road
Longboat Key, FL 34228
(941) 316-1999
(FAX) 316-1942
WWW.LONGBOATKEY.ORG

- AGENDA -
REGULAR WORKSHOP MEETING

2:00 PM

January 20, 2005

Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.

Committee Reports and Communications

1. Manatee County Special Liaison Report
2. Sarasota County Special Liaison Report
3. Other Reports

Public to be Heard

Discussion Items for Consideration of the Town Commission

4. Manatee County Charter Proposal Discussion.

Manatee County has proposed a countywide Charter that would change the amount of Control the Town has in dealing with Planning and Zoning issues. A Draft Charter Document has been produced for discussion purposes. Manatee County Commissioner Joe McClash will be at the meeting to discuss the Draft Charter with the Town. Recommended Action: Pending discussion, provide direction to Town Attorney and Manager.

5. Water Conservation Presentation

Sandy Gilbert has worked with staff to develop a presentation on water conservation that will be given to various organizations on the Key by a group of volunteers. Mr. Gilbert will discuss the contents of the presentation with the Town Commission. Recommended Action: None, informational only.

6. Irrigation Water Audit and Conservation Effort Results

The Town has offered "Water Audits" to assist citizens in reducing the amount of potable water used in the home and for irrigation. Public Works Director, Juan Florensa, will discuss the Water Audit Program, as well as, discuss the preliminary results of the water conservation efforts. Recommended Action: None, informational only.

Ron Johnson, Mayor; Joan Webster, Vice-Mayor;
Lee Rothenberg, District 1; George Spoll, District 2; Robert P. Dawson, District 3;
Hal Lenobel, District 4; Jeremy Whatmough, District 5

7. Beach Bid Financing Implications

The Town Commission approved a funding strategy for the upcoming beach project based on preliminary numbers during the November Workshop. Since that time the Town has received bids for the project. The funding recommendation will be updated based on the bids that have been received. Recommended Action: Pending discussion, provide direction to Manager.

8. Building Department Survey Results

Recently there have been three surveys completed to study various aspects of Building Department performance. The survey results and recommended actions will be discussed with the Town Commission. Recommended Action: Pending discussion, provide direction to Manager

9. Credit Card Policy Decisions

Staff is working through the process of implementing a credit card payment option for Building Department fees. Credit card companies charge between two and three percent as a service fee. The Town Commission will be asked to make a policy decision as to whether to absorb this fee or somehow charge it to the individual seeking the permit. Recommended Action: Pending discussion, provide direction to Manager.

10. Fire Truck Acquisition

The Town Commission will discuss acquisition of an advanced life support (ALS) fire pumper. Recommended action: Pending discussion, provide direction to Manager.

~~11. FEMA Discussion — Mayor Johnson requested~~

~~Owners of structures that do not comply with wind and flood regulations are only allowed to improve the structure an additional fifty percent of the structures value over a five year period based on Longboat Key policy. Mayor Johnson has requested the Town Commission discuss this policy at the January 20th Workshop. Recommended Action: Pending discussion, provide direction to Manager and Town Attorney.~~

12. Budget Transfer for Navigational Marker Installation

The Town Commission provided direction to pursue a slow speed no wake zone in the waters between the north end of Longboat Key and Jewfish Key. This effort received State approval. Staff will recommend the \$16,000 for marker installation be transferred from Town Commission Contingency. Recommended Action: Pending discussion, forward to February 7, 2005 Regular Meeting Consent Agenda for formal action

13. West Side Sidewalks (Requested by Commissioner Whatmough)

Commissioner Whatmough has asked for a discussion about the project to construct a sidewalk on the west side of Gulf of Mexico Drive. Recommended action: Pending discussion, provide discussion to Manager.

14 Australian Pine Removal (Options Requested by Vice Mayor Webster)

A significant amount of damage was caused by fallen Australian Pine trees in the recent Florida hurricanes. The Town Commission has asked the staff to study the issue to determine what actions can be taken to protect the Town from the damage from the fallen Australian Pines during major storm events. Recommended Action: Pending discussion, provide direction to Manager.

15. Proposed Ordinance 05-01, Amending Section 158.145, Lot Dimensions

The PZ&B Director is recommending an ordinance that would clarify what can be included in calculating structure size, etc. Recommended Action: Pending discussion, forward to February 7, 2005 Regular Meeting.

16. Lessons Learned from Sanibel Trip – Requested by Vice Mayor Webster

On January 14, 2005 several members of the Town Commission went to Sanibel to meet with the Sanibel City Commission to discuss their experiences during and after Hurricane Charlie. Vice Mayor Webster has requested a follow-up discussion from this trip occur as part of the Workshop. Recommended Action: Pending discussion, provide direction to Manager.

Town Commission Comments

Town Attorney Comments

Town Manager Comments

Press to be Heard

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-373-7002.

Should you have any questions, please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to read 'D. Persson', with a large, sweeping flourish extending to the right.

David P. Persson

DPP:awg

cc. Bruce F. St. Denis
Jill Jeglie
Monica Daigle
Randy Fowler
James Linkogle
Steve Schield

Regular Workshop – January 20, 2005
Agenda Item 12

Agenda Item: Budget Transfer Navigational Marker Installation.

Presenter: Town Manager, Public Works Director

Summary: The State of Florida and Wildlife Conservation Commission have agreed to provide the necessary signs and buoys to identify the Slow Speed Zones and Manatee Protection Zones in Longboat Pass Channel and adjacent waterways. Bids for the installation have come in at \$16,000. It is recommended that \$16,000 be Transferred to the Parks and Recreation Capital Project Fund from Town Commission Contingencies account.

Attachments: 1-10-05 Memo, Manager to Commission
January 7, 2005 Memo, Florensa to Manager

Recommended
Action: Pending discussion, forward to February 7, 2005 Regular Meeting

M E M O R A N D U M

Date: January 10, 2005

TO: Town Commission
FROM: Bruce St. Denis 
SUBJECT: Budget Transfer for Navigational Marker Installation

Over the past twelve months, the Town has been pursuing a slow speed/no wake zone at the north end between Longboat Key and Jewfish Key. The permitting process has recently been completed.

We were unaware that the cost to install the navigation markers would fall to the Town. Total cost for the project is \$16,000 Dollars.

I am recommending the Town Commission transfer \$16,000 Dollars from The Commission Contingency Account to The Parks and Recreational Capital Fund Account at the February 7th, 2005 Regular Meeting.

Attached is a copy of a memo from Public Works Director, Juan Florensa, explaining the program and outlining the project costs.

Please don't hesitate to contact me if you have any questions.

M E M O R A N D U M

Date: January 7, 2005

TO: Bruce St Denis, Town Manager
FROM: Juan Florensa, Public Works Director
SUBJECT: Channel Markers – Longboat Pass

The State of Florida Fish and Wildlife Conservation Commission has agreed to provide the necessary signs and buoys to identify the Slow Speed Zones per Town Ordinance, and Manatee Protection Zones per State requirements, in the Longboat Pass Channel and adjacent waterways within the Town's jurisdiction. They are in process of ordering the signs and buoys, and expected delivery is the middle of February. The Town has agreed to install these markers, and has scheduled installation immediately following delivery of the signs.

Public Works Staff has reviewed a proposal by our contractor, under terms and conditions of Bid # 04-013, and has determined the anticipated cost for the installation of all markers to the Town and State's requirements will be \$16,000.00.

A budget transfer in the amount of \$16,000.00 will be required since this project was not budgeted for this current year.

Please find an attached map depicting the locations of the markers.

Cc: Terry Sullivan, Finance Director