

From: [Arkens, Bradley](#)
To: [Del Schwalls](#)
Cc: [Allen Parsons](#); [Patti Fige](#); [Eileen Panza](#)
Subject: RE: Community Rating System (CRS) Annual Recertification – Longboat Key, FL 125126
Date: Saturday, March 23, 2024 10:31:47 AM
Attachments: [image001.png](#)
[image002.png](#)

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Sounds great, thanks Del.

Bradley Arkens, CFM
CRS Resource Specialist
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From: Del Schwalls <dschwalls@schwallsconsulting.com>
Sent: Friday, March 22, 2024 8:38 PM
To: Arkens, Bradley <Bradley.Arkens@verisk.com>
Cc: Allen Parsons <AParsons@longboatkey.org>; Patti Fige <PFIGe@longboatkey.org>; Eileen Panza <EPanza@longboatkey.org>
Subject: RE: Community Rating System (CRS) Annual Recertification – Longboat Key, FL 125126

Hey Bradley,

I will be assisting the Town of Longboat Key with their EC submittal again this year. Note that we'll be using the timeframe 4/1/23 - 3/31/24 for our submittal, same as last year. Please let us know if you have any questions.

Thanks, Del

Del Schwalls, PE, CFM | President, Schwalls Consulting LLC | Engineering & Floodplain Management Solutions | Orlando, FL | ds@schwallsconsulting.com | 443.326.1682 | www.schwallsconsulting.com
PE in FL, AL, GA, SC

From: Arkens, Bradley <Bradley.Arkens@verisk.com>

Sent: Wednesday, March 13, 2024 9:59 AM

To: Charlie Mopps <cmopps@longboatkey.org>

Cc: Susan Phillips <sphillips@longboatkey.org>; Isaac Brownman <IBrownman@longboatkey.org>; Tom Harmer <tharmer@longboatkey.org>; Henry, Eugene <Eugene.Henry@verisk.com>

Subject: Community Rating System (CRS) Annual Recertification – Longboat Key, FL 125126

Importance: High

Please acknowledge receipt of this email and attachment by replying to this message and be sure to read below carefully.

Dear CRS Coordinator,

You are required to recertify this year in order to maintain your community's current CRS Classification.

DEADLINE TO SUBMIT: **MAY 1, 2024**

Your reporting period: MAY 1, 2023 – MAY 1, 2024

**You can cut off your official reporting period two weeks early if it helps you organize and prepare for the deadline. Your official reporting period will remain the same though annually.*

Enclosed is a customized Recertification packet listing the credited activities your community implements. Please read the packet carefully and submit only the documentation that is requested.

THE ONLY ITEMS NEEDED FOR SUBMISSION ARE:

- Note that the signature and date of your CEO on the CC-213 form is required. ***(Please note that while it looks like the CC-213 form is expired, the Office of Management and Budget (OMB) has extended the form until an updated one is approved.)***
- Complete Lines 1 – 16 (including FIRM date) on the Program Data Table
- Initial by each recert statement. Statements not initialed will indicate the community is no longer implementing that activity and points will be lost.
- Submit supporting documentation by activity statements that say **“attached”** in bold.
- Please complete the permit list template along with the appropriate Construction Certificates.
- Only submit Elevation Certificates that are:
 - “Finished Construction” ECs received during the reporting period **(see above)**.
 - For principal structures (buildings) on the property (do not submit ECs for “Accessory” buildings or other types of non-buildings like cell

- towers, fences, shelters, etc.)
- For buildings in the SFHA only
 - For new construction or substantial damage/substantial improvement

HOW TO SUBMIT:

- Please submit your completed recertification packet via a file transferring site, email, or ask for our FTP login to submit. We are currently not using CRS Submit for any recertification or EC submissions.

Your CEO is copied on all CRS correspondence. If we do not have the current email address, please provide this to me so I can update our records and provide a copy of this notice.

****Click below for Recert or Annual CC help****

<https://crsresources.org/recert>.

Failure to provide this recertification material will cause your community to be removed from the CRS program and lose the flood insurance discounts your residents deserve.

You will be notified by email of the status of your recertification once it has been submitted and reviewed. Since CRS is a FEMA program, all necessary information will be forwarded on to the FEMA Regional Office upon their request.

Thank you for your continued participation in the CRS Program. If you should have any questions about the recertification form or the recertification process, please contact me.

Sincerely,

Bradley Arkens, CFM
CRS Resource Specialist
+1.541 890 7418
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