

**MINUTES
LONGBOAT KEY TOWN COMMISSION
SPECIAL WORKSHOP
STRATEGIC PLANNING
NOVEMBER 4, 2020**

Present: Mayor Ken Schneier, Vice Mayor Mike Haycock, Commissioners B.J. Bishop, Jack Daly, Sherry Dominick, George Spoll and Ed Zunz

Also Present: Town Manager Tom Harmer, Town Attorney Maggie Mooney,
Town Clerk Trish Shinkle

1. Call to Order

Mayor Schneier called the meeting to order at 10:04 a.m.

2. Public to be Heard

Opportunity for Public to Address Town Commission
No items were presented.

3. Discussion Items

- A. Strategic Planning
- B. Town Manager's Introduction
- C. FY20 Highlights
- D. Mission/Vision/Community Expectations
- E. FY21 Budget Schedule and Parameters
- F. Review and Development of Long-Term Strategic Issues

Town Manager Tom Harmer provided an overview on the process for the meeting and thanked Seaplace for use of the facility.

Town Manager Harmer discussed the FY20 highlights as outlined in the Staff report and requested input on what the Commission felt was working well. Discussions were held with Town Manager Harmer and Town Attorney Maggie Mooney on the following topics/issues:

- one-on-one meetings with Town Manager
- Town Manager's monthly report/options for larger distribution
- Citizen's Academy
- citizen survey (open responses)
- open communication with the City of Sarasota
- relationship with Manatee County resulting in funding contributions
- consideration of additional funding opportunities from both Counties
- opportunity to establish County library services on Longboat Key
- improved relationships with surrounding governmental agencies
- transit/transportation services
- involvement with Florida and National Leagues of Cities (Town Manager and Commissioners)
- opportunity to establish relationships through active participation in the Metropolitan Planning Organization (MPO)

- relationships established through participation on all outside Boards and Agencies/ building relationships with Florida legislators/opportunities for them to attend Commission meetings
- budget process
- repetitive presentations/option to incorporate prior presentations into the record to avoid duplication
- Reserve and General Fund balances/Reserve Policy
- transferring back to digital agenda format through use of the iPads
- providing a link for agenda material/agenda distribution process
- Sunshine and Records laws/protection for Commissioners/utilization of Town e-mail accounts
- position papers/Commission policy on distribution/text messaging
- clear direction from Commission majority at meetings/provide staff direction to Town Manager
- consideration of amendments to documents at meetings.

RECESS: 11:55 a.m. - 12:35 p.m.

Town Manager Harmer provided an overview of the Mission/Vision/Community Expectations document and reviewed the Strategic Plan Process and the 2021 Strategic Plan Initiatives. Discussions were held on the following topics/issues:

- Commission expectations
- transportation issues/Gulf Stream and U.S. 41 roundabout
- pedestrian overpasses/HAWK (High-Intensity Activated crossWalk) beacons
- strategies to have overpasses included in the City of Sarasota projects
- consideration to include improved cell service on the "Long Term Issues" list
- consideration of costs for the subaqueous force main project before prioritizing projects/impacts to property owners of additional debt on property taxes
- aging properties/insurance costs and issues
- economic outlook received on property values
- development of a 10-year cost forecast/revenue study for projects
- challenges of transportation issues during season
- development of the Town Center building concept/utilization of private funding
- lack of fiber partnership/option to develop a committee
- canal dredging program/payment options
- focus on sea level rise.

Town Manager Harmer displayed a video on the development of a Community Art Center. Discussions were held on options for development of the Town Center.

Town Manager Harmer noted issues discussed this date for prioritization. Additional discussions were held on the following topics/issues:

- Gulf of Mexico Drive (GMD) Complete Streets Corridor Plan
- lack of requirements relating to construction of sidewalks for new developments
- low level lighting between street lights on GMD
- Bayfront Park Recreation Center planning
- determination of public interest in building a Town Center

- combining Recreation Center with Town Center
- utilization of Recreation Center by numerous instructors/groups
- consideration of services offered by other organizations in Town.

Town Manager Harmer advised he would follow-up on the issues discussed and work with the staff to bring back updates and strategies for the items on the long-term issues list.

4. New Business

A. Public Works

Commissioner Daly inquired and Town Attorney Maggie Mooney reviewed the process for an Attorney-Client Session relating to the Florida Department of Environmental Protection's Consent Order.

B. Public Works

Commissioner Bishop advised that she had noticed "tag graffiti" on transformer boxes/other items on Gulf of Mexico Drive both north and south of Buttonwood Drive.

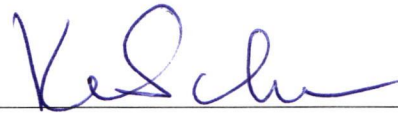
5. Adjournment

Mayor Schneier adjourned the November 4, 2020, Special Workshop at 2:43 p.m.



Trish Shinkle, Town Clerk

Minutes Approved: 12/7/2020



Kenneth Schneier, Mayor

