

**MINUTES
LONGBOAT KEY TOWN COMMISSION
SPECIAL WORKSHOP
STRATEGIC PLANNING
OCTOBER 18, 2021**

Present: Mayor Ken Schneier, Vice Mayor Mike Haycock, Commissioners B.J. Bishop, Sherry Dominick, Penny Gold, Maureen Merrigan, and Debra Williams

Also Present: Town Manager Tom Harmer, Town Attorney Maggie Mooney; Town Clerk Trish Shinkle, Finance Director Sue Smith, Public Works Director Isaac Brownman, Support Services Director Carolyn Brown

1. Call to Order and Pledge of Public Conduct

Mayor Schneier called the Special Workshop to order at 10:05 a.m. in the Seaplace Condominium Clubhouse, 2045 Gulf of Mexico Drive, Longboat Key, Florida.

2. Public to be Heard

Opportunity for Public to Address Town Commission

Mayor Schneier noted correspondence from Mr. Gene Jaleski and advised that it was received and read by all Commissioners.

3. Strategic Planning

- A. Town Manager's Introduction – Review of Goals for the Session
- B. Overview of Current Initiatives
- C. Overview of Funding Sources, including Surtax IV and ARPA (American Rescue Plan Act)
- D. Discussion on Funding Priorities and Next Steps

Town Manager Harmer commented on the process for the meeting, noted a draft agenda for the upcoming Joint Meeting with the City of Sarasota was in the agenda material and gave a PowerPoint presentation. Discussions were held with Town Manager Harmer, Town Attorney Maggie Mooney, Public Works Director Isaac Brownman, and Finance Director Sue Smith on the following topics/issues:

- determination of Town's priorities
- funding options/prioritizing use of Federal/State funds/unrestricted funds
- OPPAGA (Office of Program Policy Analysis and Government Accountability) review/return on investment for taxpayer funds paid to Counties
- expectation of Commission for Staff to accomplish Strategic Plan Initiatives (one to three year projects) In future note the expected year to complete.
- option to identify projects to be completed in the next fiscal year
- option to employ additional project manager(s) to complete projects/programs
- removal of items completed/estimated timeframe for completion of projects
- identification of funding sources for the projects
- determination of practical need for a library on Longboat Key/need for a community meeting room/definition of a "modern" library
- options for uses at the Town Center/fund raising process/proceeding
- community needs for local organizations (Center for the Arts/Paradise Center) for public programs
- future utilization of Town-owned library building adjacent to Town Hall

- evaluation of library services by Sarasota County
- public input on former Ringling School of Art Town Center design
- Comprehensive Plan review/State required seven-year review
- Property Maintenance Code review
 - **Consensus to remove tactical items from list that are not clearly Town Commission Initiatives**
- evaluation/consideration of a structural maintenance code
- coordination of traffic and transportation related projects with other government agencies
- proposed speed limit in the area of Country Club Shores/turn lanes/Gulf of Mexico Drive (GMD) Corridor Study
- public survey on preferred speed limit versus Commission determination for GMD
- funding options for participation in the “Destination Zero” program relating to traffic/pedestrian/bicycle safety issues
- consideration of safety standards of a State road
- evaluation of commercial and tourism uses
- option to develop a “Monitoring Items” list
- pro-active short-term rental enforcement
- canal funding/WCIND (West Coast Inland Navigation District) funding
- public versus private canals/determination of funding/assessment determination/allocation of benefit versus cost
- debt policy development/short versus long term assessment
- funding strategies for streets/road and bridge funds/Longboat Club Road/GMD Corridor Study
- options to request funds from the ARPA received by the Counties
- update on status of the subaqueous waste water forcemain/options under consideration (re-lining)/permitting requirements for redundant line
- determination of pocket areas of red tide/public information options and initiatives/storm drainage pond options
- water quality in/around Longboat Key
- monitoring of Longboat Key Club application of fertilizer
- Sea Level Study/lost grant funding
- review/identification of additional areas that have drainage issues
- use of WaStop valves in specific areas.

RECESS: 12:04 p.m. - 12:20 p.m.

Discussions continued on the following topics/issues:

- discussions with cellular carriers relating to enhanced coverage
- various crosswalk designs planned for Longboat Key/safety concerns
- options for installation of cameras at crosswalks to monitor effectiveness
- Barrier Island Traffic Study (BITS) recommendations
- post-construction monitoring of Gulfstream roundabout
- follow-up on obtaining the monitoring reports
- outdoor venue schedule for FY22/current review of available parking

- Mobility on Demand routes/consideration to extend routes and costs with Manatee County
- options for use of other funds to provide for Mobility on Demand services for Manatee County
- partnerships of the Army Corps of Engineers for beach projects
- consideration of establishing a sustainability committee/Green Community
- consideration of evaluating future residential market on Longboat Key/economic development
- review of restrictions for beach access from the Gulf waters
- review of the draft agenda for the Joint Meeting with the City of Sarasota
- inclusion of localized flooding issues on the Long-Term Issues list for ranking
- identifying current studies
- utilization of OPPAGA Study report with both Counties
- scheduled Joint Meeting with Manatee County in December 2021
- funds paid to County versus return projects by the County
- previous consideration of ROI (return-on-investment) and models suggested/options to suggest recurring funding
- disparity between taxes paid to the Counties and services provided in return
- funding for fire and police services/other services or funding not provided by County
- taxes paid to School Board versus County
- organization of Longboat Key residents to lobby each respective County for services.

The Commission ranked the Long-Term issues via individual ranking sheets. Town Manager Harmer noted the following ranking results for the 2021-2031 Long-Term Issues:

1. Subaqueous Force Main
2. Sea Level Rise and Stormwater Management
3. Beach Management
4. Canal Dredging
5. Smart City Opportunities
6. Town Center Phase 3
7. GMD Complete Streets
8. Recreation Center - Bayfront Park
9. Public Library Services on Island
10. Barrier Island Traffic Study
11. Green Infrastructure on Island Including Town Vehicles and Equipment
12. Evaluation of Commercial and Tourism Balance.

Discussions continued on the following topics/issues:

- Long-Term Issues 2021-2031 rankings
- eligible uses for ARPA funds/timeframe for use of funds
- funding sources for subaqueous force main
- items included in Government Services category/restrictions on use
- funds available for use for the subaqueous force main
- existing plan for lighting on GMD undergrounding project/size of sidewalk
- flexibility in the distribution of Surtax funds expended
- Surtax IV proposed funding

- grant funding/grant writer
- timeframe for encumbering APRA funds
- consideration of project funding (top two of ranked Long-Term Issues: Subaqueous Force Main and Sea Level Rise/Stormwater)
- inability to utilize ARPA funds as matching grant funds
- estimated cost of the Lyon's Lane Project
- utilization of General Fund monies to accelerate current items spread over several years
- fees (revenues) paid by tennis players/members are for operations/Town pays for capital repairs and projects
- cybersecurity assessment/enhancement options.

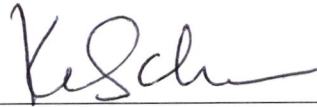
Town Manager Harmer noted Commission direction related to utilization of ARPA and General Fund monies and commented on the next steps to initiate the projects.

4. Adjournment

Mayor Schneier adjourned the October 18, 2021, Special Workshop, at 2:39 p.m.



Trish Shinkle, Town Clerk
Minutes Approved: 12/6/2021



Kenneth Schneier, Mayor

