



Longboat Key, Town of  
 Attn: Isaac Brownman  
 600 General Harris Street  
 Longboat Key, FL 34228  
 United States

Invoice : FB21419  
 Invoice Date : 4/5/2022  
 Project : 11006J00M  
 Project Name : 2021 Consent Ord Cor Act Assist

**For Professional Services Rendered Through 3/31/2022**

Longboat Key 2021 Consent Order Corrective Actions Assistance  
 Work Assignment 2021-02  
 Consent Order OGC No. 20-1261  
 Work Assignment Dated: 02/24/21  
 Work Assignment Amount: \$415,358.00

	Fee	% Complete	Billings		
			To Date	Previous	Current
000100 - PM COM Kickoff Coord Meeting	77,030.00	59.00	45,447.70	43,907.10	1,540.60
000200 - UMAM	6,154.00	100.00	6,154.00	6,154.00	0.00
000300 - CAP	25,000.00	100.00	25,000.00	25,000.00	0.00
000400 - O and M Manual	42,860.00	100.00	42,860.00	42,860.00	0.00
000500 - Quarterly Status Reports	23,844.00	45.00	10,729.80	10,729.80	0.00
000600 - Restoration Actions	164,108.00	29.00	47,591.32	47,591.32	0.00
000700 - Maint and Monitor Actions Mangroves	76,362.00	0.00	0.00	0.00	0.00
<b>Current Billings</b>					<u>1,540.60</u>
<b>Amount Due This Bill</b>					<u>1,540.60</u>

**Total Fee :** 415,358.00  
**To Date Billings :** 177,782.82  
**Total Remaining :** 237,575.18



PROGRESS REPORT

# 2021 CONSENT ORDER CORRECTIVE ACTIONS ASSISTANCE

PO Number \_\_\_\_\_  
Carollo Project No.: 11006J.10  
Billed Through: March 31, 2022

Town of Longboat Key

Subject: Project Progress Report – March 31, 2022

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This report summarizes the progress of the engineering services and related items associated with the 2021 Consent Order Corrective Actions Assistance. This report reflects work completed through the billing period noted above.

**A. Project Status and Completed Work:**

**Task 1 Project Management, Consent Order Management, and Kickoff/Coordination Meetings**

Ongoing project and schedule management, client communication, and internal meetings. Task is approximately 59% complete.

**Task 2 Uniform Mitigation Assessment Method (UMAM)**

No Task 2 work done this period. Task is complete.

**Task 3 Corrective Action Plan (CAP)**

No Task 3 work done this period. Task is complete.

**Task 4 Operational and Maintenance (O&M) Manual**

No Task 4 work done this period. Task is complete.

**Task 5 Quarterly Status Reports**

No Task 5 work done this period. Task is 45% complete.

**Task 6 Restoration Actions**

No Task 6 work done this period. Task is 29% complete.

**Task 7 Maintenance and Monitoring Actions (Mangrove)**

No Task 7 work been done to date.

**B. Proposed Activities:**

1. Task 1 – Update master schedule. Continue coordination with Town and design team. Project management.

## PROGRESS REPORT

2. Task 2 – Task is complete.
3. Task 3 – Task is complete.
4. Task 4 – Task is complete.
5. Task 5 – Prepare and submit Quarterly Status Report.
6. Task 6 – Complete draft Restoration Plan. Respond/coordinate with FDEP regarding Evaluation Summary. Continue work on NWP-27 application.
7. Task 7 – No Task 7 activities planned for next month.

### **C. Potential Out of Scope Items Identified to Date**

No out-of-scope items.

### **D. Additional Scope Items**

No additional scope items have been identified.

### **E. Related Projects Affecting This Project**

None.

### **F. Budget Summary**

The project budget for engineering services is based on a lump sum method of payment of \$415,358.00. Work performed through March 31, 2022 constitutes approximately 42.8 percent of the total work to be performed.