



Longboat Key, Town of
 Attn: Isaac Brownman
 600 General Harris Street
 Longboat Key, FL 34228
 United States

Invoice : FB14223
 Invoice Date : 9/7/2021
 Project : 11006J00M
 Project Name : 2021 Consent Ord Cor Act Assist

For Professional Services Rendered Through 8/31/2021

Longboat Key 2021 Consent Order Corrective Actions Assistance
 Work Assignment 2021-02
 Consent Order OGC No. 20-1261
 Work Assignment Dated: 02/24/21
 Work Assignment Amount: \$415,358.00

| | Fee | % Complete | Billings | | |
|---|------------|------------|-----------------------------|-----------|-----------|
| | | | To Date | Previous | Current |
| 000100 - PM COM Kickoff Coord Meeting | 77,030.00 | 45.00 | 34,663.50 | 30,812.00 | 3,851.50 |
| 000200 - UMAM | 6,154.00 | 100.00 | 6,154.00 | 6,154.00 | 0.00 |
| 000300 - CAP | 25,000.00 | 100.00 | 25,000.00 | 25,000.00 | 0.00 |
| 000400 - O and M Manual | 42,860.00 | 30.00 | 12,858.00 | 6,429.00 | 6,429.00 |
| 000500 - Quarterly Status Reports | 23,844.00 | 30.00 | 7,153.20 | 7,153.20 | 0.00 |
| 000600 - Restoration Actions | 164,108.00 | 29.00 | 47,591.32 | 37,744.84 | 9,846.48 |
| 000700 - Maint and Monitor Actions Mangroves | 76,362.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | Current Billings | | 20,126.98 |
| | | | Amount Due This Bill | | 20,126.98 |

Total Fee : 415,358.00
To Date Billings : 133,420.02
Total Remaining : 281,937.98



PROGRESS REPORT

2021 CONSENT ORDER
CORRECTIVE ACTIONS
ASSISTANCE

PO Number _____
Carollo Project No.: 11006J.10
Billed Through: August 31, 2021

Town of Longboat Key

Subject: Project Progress Report – August 31, 2021

This report summarizes the progress of the engineering services and related items associated with the 2021 Consent Order Corrective Actions Assistance. This report reflects work completed through the billing period noted above.

A. Project Status and Completed Work:

Task 1 Project Management, Consent Order Management, and Kickoff/Coordination Meetings

Ongoing project and schedule management, client communication, and internal meetings. Task is approximately 45% complete.

Task 2 Uniform Mitigation Assessment Method (UMAM)

No Task 2 work done this period. Task is complete.

Task 3 Corrective Action Plan (CAP)

No Task 3 work done this period. Task is complete.

Task 4 Operational and Maintenance (O&M) Manual

Reviewed data/information provided by the Town. Continued development of the O&M Manual. Task table is approximately 30% complete.

Task 5 Quarterly Status Reports

No Task 5 work done this period. Task is 30% complete.

Task 6 Restoration Actions

Prepared draft Restoration Plan. Initiated work on NWP-27 application. Task is 29% complete.

Task 7 Maintenance and Monitoring Actions (Mangrove)

No Task 7 work been done to date.

PROGRESS REPORT

B. Proposed Activities:

1. Task 1 – Update master schedule. Continue coordination with Town and design team. Project management.
2. Task 2 – Task is complete.
3. Task 3 – Task is complete.
4. Task 4 – Continue development of O&M Manual.
5. Task 5 – No Task 5 activities planned for next month.
6. Task 6 – Complete draft Restoration Plan. Respond/coordinate with FDEP regarding Evaluation Summary. Continue work on NWP-27 application.
7. Task 7 – No Task 7 activities planned for next month.

C. Potential Out of Scope Items Identified to Date

No out of scope items.

D. Additional Scope Items

No additional scope items have been identified.

E. Related Projects Affecting This Project

None.

F. Budget Summary

The project budget for engineering services is based on a lump sum method of payment of \$415,358.00. Work performed through August 31 constitutes approximately 32 percent of the total work to be performed.