



Longboat Key, Town of
Attn: Isaac Brownman
600 General Harris Street
Longboat Key, FL 34228
United States

Invoice : FB12322
Invoice Date : 7/9/2021
Project : 11006J00M
Project Name : 2021 Consent Ord Cor Act Assist

For Professional Services Rendered Through 6/30/2021

Longboat Key 2021 Consent Order Corrective Actions Assistance
Work Assignment 2021-02
Consent Order OGC No. 20-1261
Work Assignment Dated: 02/24/21
Work Assignment Amount: \$415,358.00

	Fee	% Complete	Billings		
			To Date	Previous	Current
000100 - PM COM Kickoff Coord Meeting	77,030.00	30.00	23,109.00	12,324.80	10,784.20
000200 - UMAM	6,154.00	100.00	6,154.00	6,154.00	0.00
000300 - CAP	25,000.00	100.00	25,000.00	25,000.00	0.00
000400 - O and M Manual	42,860.00	0.00	0.00	0.00	0.00
000500 - Quarterly Status Reports	23,844.00	15.00	3,576.60	3,576.60	0.00
000600 - Restoration Actions	164,108.00	23.00	37,744.84	32,821.60	4,923.24
000700 - Maint and Monitor Actions Mangroves	76,362.00	0.00	0.00	0.00	0.00
Current Billings					15,707.44
Amount Due This Bill					15,707.44

Total Fee : 415,358.00
To Date Billings : 95,584.44
Total Remaining : 319,773.56



PROGRESS REPORT

2021 CONSENT ORDER
CORRECTIVE ACTIONS
ASSISTANCE

PO Number _____
Carollo Project No.: 11006J.10
Billed Through: June 30, 2021

Town of Longboat Key

Subject: Project Progress Report – June 30, 2021

This report summarizes the progress of the engineering services and related items associated with the 2021 Consent Order Corrective Actions Assistance. This report reflects work completed through the billing period noted above.

A. Project Status and Completed Work:

Task 1 Project Management, Consent Order Management, and Kickoff/Coordination Meetings

Ongoing project and schedule management, client communication, and internal meetings. Task is approximately 30% complete.

Task 2 Uniform Mitigation Assessment Method (UMAM)

Finalized UMAM. Task is complete.

Task 3 Corrective Action Plan (CAP)

Finalized CAP. Task is complete.

Task 4 Operational and Maintenance (O&M) Manual

No Task 4 work been done to date.

Task 5 Quarterly Status Reports

No Task 5 work done this period. Task is 15% complete.

Task 6 Restoration Actions

Finalized Evaluation Summary. Development of Restoration Plan. Initiated of work on NWP-27 application. Task is 23% complete.

Task 7 Maintenance and Monitoring Actions (Mangrove)

No Task 7 work been done to date.

PROGRESS REPORT

B. Proposed Activities:

1. Task 1 – Update master schedule. Continue coordination with Town and design team. Project management.
2. Task 2 – Task is complete.
3. Task 3 – Task is complete.
4. Task 4 – Commence development of O&M Manual.
5. Task 5 – Prepare 2nd Quarter Status Report.
6. Task 6 – Complete draft Restoration Plan. Respond/coordinate with FDEP regarding Evaluation Summary. Continue work on NWP-27 application.
7. Task 7 – No Task 7 activities planned for next month.

C. Potential Out of Scope Items Identified to Date

No out of scope items.

D. Additional Scope Items

No additional scope items have been identified.

E. Related Projects Affecting This Project

None.

F. Budget Summary

The project budget for engineering services is based on a lump sum method of payment of \$415,358.00. Work performed through June 30 constitutes approximately 23 percent of the total work to be performed.