



Longboat Key, Town of
Attn: Isaac Brownman
600 General Harris Street
Longboat Key, FL 34228
United States

Invoice : FB11021
Invoice Date : 6/3/2021
Project : 11006100
Project Name : Longboat Key San Swr Ovrflw Res

For Professional Services Rendered Through 5/31/2021

Longboat Key Sanitary Sewer Overflow Response Plan
RFP# 16-010
Work Assignment Dated: 02/04/21
Work Assignment Amount: \$40,234.00

	Fee	% Complete	Billings		
			To Date	Previous	Current
1 - Task 1 - Project Management and Meetings	7,774.00	92.00	7,152.08	6,219.20	932.88
2 - Task 2 - Sewer Overflow Response Plan	22,300.00	100.00	22,300.00	22,300.00	0.00
3 - Task 3 - Subaqueous WW FM Emer Proc	10,160.00	75.00	7,620.00	5,080.00	2,540.00
				Current Billings	3,472.88
			Amount Due This Bill		3,472.88

Total Fee : 40,234.00
To Date Billings : 37,072.08
Total Remaining : 3,161.92



PROGRESS REPORT

SEWER OVERFLOW RESPONSE PLAN

Town of Longboat Key

PO Number 21-00886
Carollo Project No.: 110061.10
Billed Through: May 31, 2021

Subject: Project Progress Report – May 2021

This report summarizes the progress of the engineering services and related items associated with the Sewer Overflow Response Plan. This report reflects work completed through the billing period noted above.

A. Project Status and Completed Work:

Task 1 Project Management and Meetings

Ongoing project management, client communication, and internal meetings. Task is approximately 92% complete.

Task 2 Sewer Overflow Response Plan (SORP)

Task 2 is complete.

Task 3 Subaqueous Wastewater Force Main Emergency Procedures Update (EPU)

Discussed and incorporated Town review comments to the EPU. Awaiting additional information from the Town. Task is approximately 75 percent complete.

B. Proposed Activities:

1. Task 1 – Continue coordination with Town and design team. Project management.
2. Task 2 – No activities planned. Task is complete.
3. Task 3 – Finalize EPU after receipt of additional information from the Town.

C. Potential Out of Scope Items Identified to Date

No out of scope items.

D. Additional Scope Items

No additional scope items have been identified.

E. Related Projects Affecting This Project

None.

F. Budget Summary

The project budget for engineering services is based on a lump sum method of payment of \$40,234.00. Work performed through May 31 constitutes approximately 92 percent of the total work to be performed.