

MICROFILMING INFORMATION SHEET

TO: VENDOR
FROM: Town of Longboat Key
Town Clerk Department
501 Bay Isles Road
Longboat Key, FL 34228

DATE: 05-24-2005

SUBJECT: Microfilming

Please index the attached collection of records utilizing the following language and placing this language in the upper right hand corner of each image.

CCAC 09-11-2003

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MINUTES: TOWN OF LONGBOAT KEY AD HOC COMMITTEE

COPY OF RECORD

COMMITTEE: Community Center Advisory Committee**DATE OF MEETING:** September 11, 2003 – 9:00 AM**MEMBERS PRESENT:** Vice Chairman Shapiro, Members Walter Hackett, Jr.,
Barbara Kerwin, Andrea Frank**ALSO PRESENT:** Sandy Gilbert, Planning and Zoning Board Member (arrived at
11:20 AM)**ABSENT:** Chairman Brown, Ralph Hunter, Corinne Silver-Ragheb**1. Call to Order**

Vice Chairman Shapiro called the meeting to order at 9:00 AM; victims of September 11, 2001 were remembered with a moment of silence.

2. Public To Be Heard

Matt Walters said he recently moved to Longboat Key from Pennsylvania; reported and reviewed his background/experience in health and fitness areas; hoped to become involved in community development and recreation; offered his expertise to the CCAC.

3. Discussion of Proposed Survey

Discussion was held regarding required information on the Community Center public survey; survey data would be provided through personal contact; Member Hackett suggested canvassing at Publix and the Recreation Center twice a year (September and December).

A recess was called at 10:10 AM; the Meeting reconvened at 10:25 AM.

Vice Chairman Shapiro said Sandy Gilbert, Planning and Zoning Board Member, would join the Meeting at 11:05 AM to discuss suggested changes to the Community Center Public Survey. Committee Members reviewed the Bayfront Park Recreation Center Site Analysis; discussion continued regarding maintaining/relocating tennis courts and ball fields; Lisa Wannemacher, Wannemacher Russell Architects, Inc. President, would present conceptual design; invited Committee Members to attend the 9-17-03 IEO Meeting at 3:00 PM.

Committee Members commended Chairman Brown for presenting Committee recommendations to the Town Commission at the 9-8-03 Regular Meeting; recommendations would be discussed at the 9-18-03 TCRW commencing at 2:00 PM. Discussion continued regarding presenting survey results to the public.

A recess was called at 11:00 AM; the Meeting reconvened at 11:25 PM.

Mr. Gilbert and Committee Members reviewed suggested Public Survey changes; the survey would be edited by the Town Manager's Office. Mr. Gilbert would choose a large

Community Center Advisory Committee (Cont.)**9-11-03, Page 2**

condominium association; arrange for Committee Members to approach the group; discussed techniques to promote ideas to a public forum. Committee Member Hackett asked Mr. Gilbert to assist with brochure development and public forum presentation. Mr. Gilbert suggested meeting for a brainstorming session; suggested the committee chose two teams to interface with the public; asked Committee Member Hackett to call him on September 15, 2003 to meet for a dry-run presentation; Mr. Gilbert would demonstrate presentation tactics on October 2, 2003; proposed employing other citizens to assist in the presentation. Committee Member Hackett asked the Town Staff to design the brochure; provide easels and other presentation supplies.

4. Board Comments**5. Public Comments****6. Board Comments****7. Adjournment**

The meeting adjourned at 12:25 PM.



Beverly Shapiro, Vice Chairman

Submitted by: Barbara Wahl, Deputy Town Clerk

9-11-03, Page 2