

MICROFILMING INFORMATION SHEET

TO: VENDOR

FROM: Town of Longboat Key
Town Clerk Department
501 Bay Isles Road
Longboat Key, FL 34228

DATE: 05-24-2005

SUBJECT: Microfilming

Please index the attached collection of records utilizing the following language and placing this language in the upper right hand corner of each image.

CCAC 07-10-2003

The database should include the following fields:

MMX093

Roll# 157

Image# 615

This collection of records should be placed on the following film type:

X 16 mm

 35 mm

Total number of pages in this collection: 4

If there are questions regarding the collection of records that are to be microfilmed please contact Jo Ann Dunay-Mixon, Deputy Clerk Records, at 941-316-1999.

PUBLIC NOTICE & AGENDA

**Town of Longboat Key
Community Center Advisory Committee**

July 10, 2003 9:00 AM

Town Commission Chambers - 501 Bay Isles Road - Longboat Key, FL

- 1. Call to Order**
- 2. Public to be Heard**
- 3. Community Center – Facilities Discussion**
- 4. Community Center Website Demonstration**
- 5. Board Comments**
- 6. Public Comments**
- 7. Adjournment**

If any person decides to appeal any decision made by the Board concerning any matter considered at this meeting, a record of the proceedings will be needed. For such purpose that person may need to ensure that a verbatim record of the proceedings is made, which report includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Town Clerk at 316-1999.

MINUTES: TOWN OF LONGBOAT KEY AD HOC COMMITTEE

COMMITTEE: Community Center Advisory Committee

DATE OF MEETING: July 10, 2003 – 9:00 AM

MEMBERS PRESENT: Vice Chairman Beverly Shapiro, Andrea Frank, Ralph Hunter, Walter Hackett, Jr., Corinne Silver-Ragheb

ALSO PRESENT: Manager St. Denis

ABSENT: Chairman Brown, Member Kerwin

1. Call to Order

Vice Chairman Shapiro called the meeting to order at 9:10 AM.

2. Public To Be Heard

Vice Chairman Shapiro reported that Gillian Busard requested components of the Community Center include a lap-pool; water therapy and aerobic classes could be offered (E-mail included in the agenda package).

3. Community Center – Facilities Discussion

The Committee discussed recreation programs, facility square footage, seasonal demands, floor space requirements, flooring elevation (one- or two-story), Sarasota County built and managed facilities, multi-purpose accommodations, and acoustics. Members Hunter (Hackett) and Silver-Ragheb distributed listings of proposed facility uses/activities (included in the agenda package). Community Center activities would be categorized as 'civic' or 'recreational' programs. Discussion continued regarding Community Center components: (1) gymnasium (wooden floor); (2) lounge/auditorium with stage and storage (carpeted); (3) kitchen with commercial appliances; (4) daycare center; (5) Chamber of Commerce Administrative Offices; (6) museum; (7) classrooms; (8) library; (9) Community Center Administrative Office; (10) pool. Member Hackett (Hunter) would meet with Recreation Manager Litwhiler to discuss Community Center components; recommendations would be reviewed at the 7-17-03 CCAC Meeting.

Member Hackett left the meeting at 11:05 AM.

Manager St. Denis left the meeting at 11:10 AM.

4. Community Center Website Demonstration

Computer Operations Specialist Shtuka and Office Automation Specialist Murr demonstrated CCAC information that was publicized in the Town website (www.longboatkey.org); an automated response could be added to acknowledge received e-mail.

There was consensus to include an automated response that would read, "Thank you for your email, your comments have been noted."

Community Center Advisory Committee

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Board Comments

Manager St. Denis said a facilitator would present information at the 7-24-03 CCAC Meeting.

Manager St. Denis said he would not be able to attend the 7-17-03 CCAC Meeting.

Member Frank would not attend the 7-24-03 CCAC Meeting.

6. Public Comments

7. Adjournment – The meeting was adjourned at 11:25 AM.

Submitted by: Barbara S. Wahl, Deputy Town Clerk