

MICROFILMING INFORMATION SHEET

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TO: VENDOR

FROM: Town of Longboat Key  
Town Clerk Department  
501 Bay Isles Road  
Longboat Key, FL 34228

DATE: 05-24-2005

SUBJECT: Microfilming

Please index the attached collection of records utilizing the following language and placing this language in the upper right hand corner of each image.

CCAC 06-20-2003

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The database should include the following fields:

DDK096

Roll# 151

Image# 626

This collection of records should be placed on the following film type:

☒ 16 mm☐ 35 mm

Total number of pages in this collection: 4

If there are questions regarding the collection of records that are to be microfilmed please contact Jo Ann Dunay-Mixon, Deputy Clerk Records, at 941-316-1999.

**PUBLIC NOTICE & AGENDA**

**Town of Longboat Key  
Community Center Advisory Committee**

**June 20, 2003 9:00 AM**

**Town Commission Chambers, 501 Bay Isles Road - Longboat Key, FL**

- 1. Call to Order**
- 2. Welcome and Introduction – Town Manager**
- 3. Selection of Officers**
  - Chair
  - Vice Chair
- 4. Establish Future Meeting Date**
- 5. Review and Discussion of Scope**
- 7. Board Comments**
- 8. Adjournment**

If any person decides to appeal any decision made by the Board concerning any matter considered at this meeting, a record of the proceedings will be needed. For such purpose that person may need to ensure that a verbatim record of the proceedings is made, which report includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Town Clerk at 316-1999.

**MINUTES: TOWN OF LONGBOAT KEY AD HOC COMMITTEE****COMMITTEE:** Community Center Advisory Committee**DATE OF MEETING:** June 20, 2003 – 9:00 AM**MEMBERS PRESENT:** Corinne Silver-Ragheb, Ralph Hunger, Walter Hackett, Jr., James L. Brown, Barbara Kerwin, Beverly Shapiro, Andrea Frank**ALSO PRESENT:** Manager St. Denis, Deputy Town Clerk Wahl**1. Call to Order**

Manager St. Denis called the meeting to order at 9:00 AM.

**2. Welcome and Introduction – Manager St. Denis**

Manager St. Denis welcomed everyone to the first meeting of the Community Center Advisory Committee (CCAC). Copies of the Agreement between the Town and James P. Durante concerning the Joan M. Durante Community Park were distributed (included in the agenda package). Discussion continued regarding location options; legal liabilities, referendum information.

Chairman Brown requested Sunshine Law requirements. Manager St. Denis discussed Sunshine Law mandates; requested that Committee members submit opinions and/or questions to the Town Manager's Office for distribution.

**3. Selection of Officers****Election of Chairman**

Members → Nominees ↓	Ralph Hunter	Beverly Shapiro	Andrea Frank	Jim Brown	Walter Hackett	Corinne Silver- Ragheb	Barbara Kerwin
Jim Brown		X	X	X	X		X
Corinne Silver- Ragheb						X	
Ralph Hunter	X						

Having the most votes Jim Brown was declared as Chairman.

**Water Advisory Committee (Cont.)**

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**Election of Vice Chairman**

Members → Nominees ↓	Ralph Hunter	Beverly Shapiro	Andree Frank	Jim Brown	Walter Hackett	Corrine Silver- Ragheb	Barbara Kerwin
Ralph Hunter	X		X			X	
Beverly Shapiro		X		X	X		X

Having the most votes Beverly Shapiro was declared as Vice Chairman.

There was consensus for Town Staff to perform administrative duties for the Committee.

**4. Establish Future Meeting Date**

It was moved by Frank, seconded by Hunter, to meet every Thursday at 9 AM; however, the CCAC would meet Wednesday at 9:30 AM when Zoning Board of Adjustment meetings were scheduled. Motion was carried unanimously.

**5. Review and Discussion of Scope**

Discussion was held regarding community center components, community needs, facility definition, public input, special interests, community survey, and recreational activities. Chairman requested information concerning programs offered by Town and local community facilities. Manager St. Denis said activity information would be presented at the 6-26-03 CCAC Meeting.

Discussion continued concerning facilitator capabilities; funding revenues, site analysis; property selection/location; cost estimates; facility design and development. Manager St. Denis said a facilitator presentation would be scheduled for a future meeting.

**6. Board Comments****7. Adjournment**

The meeting was adjourned at 11:25 AM.

Submitted By: \_\_\_\_\_

James L. Brown, Chairman  
Barbara S. Wahl, Deputy Clerk-Minutes