

MICROFILMING INFORMATION SHEET

TO: VENDOR

FROM: Town of Longboat Key
Town Clerk Department
501 Bay Isles Road
Longboat Key, FL 34228

DATE: 05-24-2005

SUBJECT: Microfilming

Please index the attached collection of records utilizing the following language and placing this language in the upper right hand corner of each image.

CCAC 02-26-2004

The database should include the following fields:

MMX068

Roll# 151

Image# 539

This collection of records should be placed on the following film type:

X 16 mm

 35 mm

Total number of pages in this collection: 4

If there are questions regarding the collection of records that are to be microfilmed please contact Jo Ann Dunay-Mixon, Deputy Clerk Records, at 941-316-1999.

PUBLIC NOTICE & AGENDA

Town of Longboat Key

Community Center Advisory Committee

Thursday, February 26, 2004 9:00 AM

Town Commission Chambers - 501 Bay Isles Road - Longboat Key, FL

- 1. Call to Order**
- 2. Public to be Heard**
- 3. Approval of Minutes**
- 4. Discussion of Public Presentations**
- 5. Board Comments**
- 6. Public Comments**
- 7. Adjournment**

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-373-7002.

MINUTES: TOWN OF LONGBOAT KEY AD HOC COMMITTEE**COMMITTEE:** Community Center Advisory Committee**DATE OF MEETING:** February 26, 2004 **TIME:** 9:00 AM**MEMBERS PRESENT:** Chairman Brown, Vice Chairman Shapiro, Committee Members Andrea Frank, Corinne Silver-Ragheb, Walter Hackett, Ralph Hunter, Barbara Kerwin**ALSO PRESENT:** Recreation Manager Mark Litwithler, Deputy Town Clerk Mixon, Assistant to the Town Manager Ammons.**1. Call to Order**

Chairman Brown called the meeting to order at 9:00 AM.

2. Public To Be Heard**3. Approval of Minutes - CCAC 02-19-2004 Meeting**

Ms. Frank indicated Beverly Shapiro and Walter Hackett would be at the 03-02 Town Hall evening presentation. She asked the 02-19 CCAC Meeting minutes reflect their attendance.

It was moved by Hunter, seconded by Kerwin, to approve the minutes as amended. Motion carried unanimously.

4. Discussion of Public Presentations

Discussion was held regarding the presentations given at La' Ambiance Condominium, Longboat Key Estates, Town Hall, and Windward Bay Condominium; additional conversation was held regarding the upcoming presentations and candidates night (sponsored by the Longboat Observer). Further discussion ensued with respect to upcoming presentations. Ms. Kerwin would develop a time-grid; this issue would be further discussed at the 03-04 CCAC Meeting.

Discussion was held with respect to the *Longboat Observer* advertisement design, the brochure mailing, future presentation dates, transporting the Recreation Center model and design boards, and election-day sign holders at polling locations.**5. Board Comments****Brochure Mailing**

Mr. Hackett explained a large number of brochures were returned undeliverable. Discussion ensued regarding the US Postal Service mail transfer stations, delivering mail to the Longboat Key Post Office, and efforts to update address information before the next mailing.

E-Mail Campaign

Mr. Hackett stated Molly Sickmeier had planned an E-mail Campaign in support of the Community Center project.

6. Public Comments

CCAC (Cont.)

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7. Adjournment

The meeting adjourned at 10:25 AM.



James L. Brown, Chairman

Submitted by: Jo Ann Mixon, CMC, Deputy Town Clerk

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