

**MICROFILMING INFORMATION SHEET**

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**TO:** VENDOR  
**FROM:** Town of Longboat Key  
Town Clerk Department  
501 Bay Isles Road  
Longboat Key, FL 34228

**DATE:** 05-24-2005

**SUBJECT:** Microfilming

Please index the attached collection of records utilizing the following language and placing this language in the upper right hand corner of each image.

CCAC 01-15-2004

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The database should include the following fields:

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Roll# 157

Image# 561

This collection of records should be placed on the following film type:

X 16 mm

   35 mm

Total number of pages in this collection: 4

If there are questions regarding the collection of records that are to be microfilmed please contact Jo Ann Dunay-Mixon, Deputy Clerk Records, at 941-316-1999.

**MINUTES: TOWN OF LONGBOAT KEY AD HOC COMMITTEE**

**COMMITTEE:** Community Center Advisory Committee

**DATE OF MEETING:** January 15, 2004 – 9:00 AM

**MEMBERS PRESENT:** Vice Chairman Shapiro (arrived at 9:35 AM), Committee Members Barbara Kerwin, Andrea Frank, Corinne Silver-Ragheb, Walter Hackett

**ALSO PRESENT:** Mark Litwhiler (arrived at 9:25 AM), Bayfront Park Recreation Center Manager

**ABSENT:** Chairman Brown, Committee Member Ralph Hunter; Manager St. Denis

**1. Call to Order**

Vice Chairman Shapiro called the meeting to order at 9:05 AM.

**2. Public To Be Heard**

**3. Approval of Minutes**

**4. Discussion with John Cooper Regarding Absentee Voters**

John Cooper, 2425 Gulf of Mexico Drive, congratulated the CCAC Members for their excellent work; discussed obstacles that might be encountered: (1) resident opposition; (2) unfavorable publicity; (3) taxation; (4) water rate increases; (5) lack of voter turnout. Mr. Cooper suggested registered voters should be encouraged to support the Community Center project; non-voters urged to exercise voting rights; publicize offerings of the Community Center; acquire listings of Longboat Key voters (Town Commissioners and Republican/Democratic parties could provide registered voter listings; get to know voters in attendance at Community Center presentations. Member Hackett inquired about requesting absentee ballots; Mr. Cooper suggested one CCAC Member could request and distribute voter listings from Sarasota and Manatee Counties; distribute absentee ballot requests at meetings and public speaking engagements. Vice Chairman Shapiro said brochures would be mailed to every registered Island voter; CCAC Members could review registered voter listings, and contact local residents. Member Hackett suggested distributing brochures and absentee ballot requests at speaking engagements. Connie Moran, Sarasota County, (861-8668) could answer questions concerning the absentee ballot; ballot forms were also available on the Internet. Vice Chairman Shapiro asked Mr. Cooper to develop an article for publication in the *Longboat Observer*; Mr. Cooper agreed.

**5. Draft Brochure**

Member Hackett distributed the approved edition of the Community Center brochure (included in the agenda package); the article would be printed after approval by Manager St. Denis. Vice Chairman Shapiro inquired about legal requirements; Town Manager Assistant

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Denis. Vice Chairman Shapiro inquired about legal requirements; Town Manager Assistant Ammons said the language would be approved by Attorney Cohen. Member Hackett suggested adding absentee voter information to the brochure; compared registered Longboat Key voters versus ballots cast in the 2003 General Election; reported there were 6,219 registered voters on the Island; average votes that were cast totaled 2,073.

There was consensus to approve the Community Center Brochure as presented.

#### **6. Discussion of Public Presentations**

Bayfront Park Recreation Manager Litwhiler talked about the Community Center presentation that was held by the CCAC Members; urged CCAC Members to inform the public that the Community Center was a service organization and could benefit all Longboat Key residents; maintenance and repairs were not cost effective; discussed inadequate Bayfront Park storage and activity space; the building was functionally obsolete.

Discussion continued regarding Community Center presentations: (1) Republican Club Meeting (1-15-04 at 12:00 PM); (2) Town Hall (1-21-04 at 10:00 AM and 7:00 PM); (3) Garden Club (1-27-04); (4) Fairway Bay (2-2-04 at 2:00 PM); (5) Bayfront Park Recreation Bridge Group (2-03-04 at 1:00 PM); (6) Village Association Meeting (2-04-04 at 7:30 PM); (7) Windward Bay Women's Group (2-10-04 at 9:30 AM), Bayfront Park Recreation Center Employees would also be speaking; (8) CCAC Members were invited to be in attendance at the Chamber of Commerce Welcome Back Event (2-12-04 between 5:00-7:00 PM); (9) All Angels By The Sea Church (2-17-04 at 1:00 PM) (tentative); (10) Federation of Condominiums (2-21-04 at 9:00 AM); (11) Town Hall (2-23-04 at 10:00 AM and 7:00 PM); (12) Windward Bay Annual Meeting (tentative) (2-24-04 at 1:30 PM); (13) Island Chapel Pot Luck (2-25-04 at 5:45 PM); (14) Town Hall (3-02-04 at 10:00 AM and 7:00 PM); Publix (March 6, 7, and 8, 2004 at 10:00 AM and 2:00 PM). Bayfront Park Recreation Center Manager Litwhiler said Recreation Center Staff would attend every meeting.

Member Frank suggested \$100 be allocated to purchase table space at the Chamber of Commerce Welcome Back Event; Bayfront Park Recreation Center Manager Litwhiler would inquire about table reservation.

It was moved by Kerwin, seconded by Silver-Ragheb, to allocate \$100 to reserve a table at the 2-12-04 Chamber of Commerce Welcome Back Event. The motion carried unanimously.

Cormac Phalen, Wannemacher Russell Architects, Inc., presented the Community Center model to be used for display purposes.

Vice Chairman Shapiro suggested a letter be submitted for publication to the *Longboat Observer* editor; Member Hackett would compose a letter for publication. Member Frank distributed publishing information (included in the agenda package); one-fourth page ads would be published in the *Longboat Observer* on 2-05-04, 2-12-04, 2-15-04, and 2-26-04;

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articles would be located on Page A7 (bottom right); one-half page articles would be published on March 4, 2004 (Page A2).

**7. Board Comments****8. Public Comments****9. Adjournment**

The next meeting would be held on January 22, at 9:00 AM. The meeting adjourned at 11:00 AM.



Beverly Shapiro, Vice Chairman

Submitted by: Barbara Wahl, CLO, Deputy Town Clerk